

Inspire

Foundation

Agenda

February 4th, 2020

6:00pm

The Inspire Foundation is a private tax-exempt organization tasked with the purpose to garner funds to support capital projects of the Inspire School of Arts & Sciences located in Chico, CA.

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|--|--------------------|-------------|
| 1. Welcome/Introductions | All | 6:00 |
| 2. Review Foundation Activities/Partnerships
6:10 | Dan/Tam/Sam | |
- a. Logistics
 - i. Sam and Dan opened a business account at Northern California Bank
 - ii. Sam is the point of contact for fiscal matters as the Foundation CFO
 - iii. Doris Luther is finalizing the tax exempt application
 - b. Inspire Support Team Partnership
 - i. Consider purchasing [tickets/table](#) at the [Neverland Ball](#), Sat. April 4th
 - ii. All funds go to support school programs, students, and staff
 - iii. Individual tickets - \$65 (General seating)
 - iv. Table for 6 - \$600 (Reserved seating)
 - v. Table for 8 - \$2,500 (VIP Seating)
 - c. Established a formal partnership with ChicoStart
 - i. Two unpaid interns will work out of 411 Main St.
 - ii. ChicoStart will carry all liability and daily supervision
 - iii. Dan will direct and evaluate interns
 - iv. [Intern Job Description](#)
 - v. First candidate interviewed, offered position, awaiting response
 - vi. Second candidate will interview 2/7 @ 9:00am

- d. Partnership with Inspire School
 - i. Invitation to Inspire Staff Meeting to generate leads
 - 1. Becky Brown has invited Foundation members to the next staff meeting, Tuesday Feb. 11th, to assist with generating leads from the school community for the upcoming capital campaign.
 - 2. Interns will be tasked with establishing a database of leads using industry standard software for non-profit capital campaigns.
 - ii. RGA Architecture Meeting/Process
 - 1. Schedule of activities are found on Page 4 of the [RGA Proposal](#)
 - 2. February's meetings will consist of:
 - a. Core Group Meeting #2
 - b. Small Group Meetings Round #2
 - iii. Development Staff and MOU between the School and Foundation
 - 1. Inspire Governing Board will decide on whether to recruit a Development Director (through the school) or contract with Development Firm (through the Foundation)
 - 2. Becky Brown will be bringing a proposal to the Inspire Governing Board Monday Feb. 10th
 - 3. The Inspire Governing Board has asked the Foundation to pursue a quote from Development Firms. Only [one response declining partnership](#) has been garnered to date.
 - 4. An operational MOU can be drafted after this decision is made.
 - 5. [MOU Guide for Foundation and Host Institutions](#)

3. Consider goal proposal for Prop 51 local matching funds All 6:50

- a. Consider the [Source Application Model](#) presented by Mike W. last month.
- b. Review the [goal setting worksheet](#) with four sets of assumptions
- c. Consider the Foundation Officer's Recommended Goal of approximately \$5M for the first phase of capital projects the Foundation would support in relation to moving the school.

4. Consider sources of seed money for the Foundation All 7:05

5. Consider additional members/recruitment All 7:15

6. Adjourn 7:30

7. Next Meeting - Tuesday, March 3rd