



Inspire School of Arts and Sciences Foundation Meeting Minutes - 8.4.2020

1. Welcomes/Introductions

New Member - Jennifer Spangler - has been involved in Capital Campaigns in the past.

2. Director's Report

a. Over 100 grants researched and 60 scheduled for the next year

- Will bring people to write grants - will have schedule
- Interns with Grant writing experience - will bring in.

b. Update on Foundation Supporter (3 people signed up, goal: 8/month)

Foundation Supporter - List on site. Orient and Flume - Goal 8 ppl per month for this.

c. Update on monthly giving (34, goal:400)

Monthly Giving - People can reach out to people they know to reach this goal. More info on new website

d. Article in Growing Up Chico -

- Celeste submitted an article and it's published.

e. Inspire UNITED Concert Series Fundraiser

Inspire United Fundraising - made \$600 over two nights of virtual small student concerts. Will keep this up for fundraising basis- to keep building Fan base up.

f. Pledge Drive - Sept 18th (hire extra help for this)

Pledge Drive - Sept 18 - Recorded performance. Need to do a marketing plan- asking some consultants to help out. Jarrah can probably use some snippets of past

productions. Will have a domain name website dedicated to this pledge drive. Student project - Erin Hall will spearhead the tech parts of this.

- g. Flamingo Fundraiser
Decorate Flamingo and will have businesses sponsor/buy the Flamingos. 70 left.
- h. Call to all Inspire Families
Celeste and volunteers - Will be calling the Inspire Parents.
- i. Update on-site map
Site Map has changed - portables will be connected now.

j. Other:

King consulting - is helping with Infrastructure Funding questions.

Capital Campaign - Accumulating Names of Large Donors - to put on Buildings bricks. (\$5,000+)

- Per Jennifer - University Foundation has a strategy for different naming strategies.

Matching Donation - Have employees who are parents ask businesses.

BOD - Should constantly be asking people for monthly amounts.

3. Foundation Engagement

- a. Team Job Descriptions
- b. Board Sign Ups

Mike W - is officially retired - but will see if he will volunteer to be Architect Liaison - Tam felt this is important to have someone very knowledgeable of School building process to keep an eye on building development budget, process.

Jennifer - needs more BOD rep on Inspire Foundation BOD.

Interns - Celeste has 10 interviews for Interns. Will be picking them soon.

Next time in BOD IF - teams will report

4. MOU Extension - Dan

MOU Extension - between Foundation and the School. Great Supportive relationship. Legal with school is supportive of MOU for 6th months. Per Becky - these things take time to get done. BOD will probably approve this.

MOU Details: 8,000-10,000 per month. Invoices will not be paid until end of school. Carry the debt after Jan 2021. Foundation is not paying until Dec. 1 Motion - Casey, 2nd - Jennifer - all in favor- YES.

5. Add Celeste as signer on Bank Account

Celeste - to be signer on the form - \$1000 up to- or some such language. Sam, Celeste, Dan will be working on a clear protocol.

6. Agenda Items for September

CPA - Request that they find a CPA to take a look at the Accounting set up/ categorizing of donations before they take in lots of donations in order to set the Accounting System correctly in the event of an Audit.

July- June - New Updated Budget. - add on Agenda for next time.

7. Adjourn

8. Next Meeting - Tuesday, September 1st, 2020